

## OFFICE OF THE REGISTRAR : BODOLAND UNIVERSITY

Debargaon, P.O. Rangalikhata  
Kokrajhar – 783370, BTC, Assam.  
[bodolanduniv@gmail.com](mailto:bodolanduniv@gmail.com)



Tel./Fax No. 03661-277183 (O)  
Tel. No.  
Mobile No. 7086674616

F. No. BU/Engg/3<sup>rd</sup> Con/S.C./25/193/3486

Date –02/01/2025

### **EXPRESSION OF INTEREST**

The Registrar, Bodoland University has invited EOI from the local Firm/Contractor having Registration Certificate/Trade Licence, GST , PAN, Labour Licence for construction of Shamiana and other items at Bodoland University.

The Bidders are informed to inspect/visit the site before submitting the EOI, otherwise, no appeal would be entertained after award of the works.

The bidders are advised to visit the website [www.buniv.edu.in](http://www.buniv.edu.in) to download the prescribed forms.

Application with complete details and relevant documents along with a payment receipt for an amount of Rs. 500/- as Tender fee (non-refundable) by online mode in the University account no. 31607155480 & IFSC code - SBIN0064383 should be submitted on or before 12.00 noon on 17/01/2025. The EOI would be opened on same date at 12.30 PM.

The university authority reserves the right to reject or accept any one or all proposal without assigning any reasons thereof.

If the Supplier/Firm fails to meet up the standard of the work or not up to the satisfaction of the authority during execution of work, the authority would not be liable to release the payment partially or whole of the work, as desired, whose decision would be the final. The Supplier/Firm is bound to accept the decision without any claim thereof.

With regards

Registrar  
Bodoland University

Copy to :-

1. The P.S to the V.C for kind appraisal
2. The Finance Officer i/c, for information.
3. The System Administrator for upload in university website.

Registrar  
Bodoland University

OFFICE OF THE REGISTRAR :: BODOLAND UNIVERSITY ::: KOKRAJHAR

No. BU/Engg/3<sup>rd</sup> Con/S.C./25/193/

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TENDER SCHEDULE

Sl No	Schedule	Start Date	Start Time	End Date	End Time
1	Publishing Date	03/01/2025	4.00 PM	17/01/2025	
2	Tender Download	04/01/2025	10.00 PM	17/01/2025	11.00 AM
3	Bid Clarification date	06/01/2025	10.30 AM	17/01/2025	11.00 AM

Note: In the event of any holiday, same time on the next working day shall be taken in to account.

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**RESPONSE FORM**

The form should be typewritten in uppercase (or written in capital letters) and completed clearly and accurately ensuring that all questions are answered. The numbers below correspond to item numbers on the registration form.

**SECTION 1: Contractor details**

1. NAME OF Firm:

2. STREET ADDRESS:

3. P.O. BOX and MAILING ADDRESS:

4. TEL NO:

6. E-MAIL ADDRESS:

8. CONTACT NAME AND TITLE:

**EVALUATION CRITERIA**

**CRITERIA FOR SELECTION OF FIRM/CONTRACTOR**

**Registration information:**

Registration Certificate, GST, PAN, Labour Licence, E.O.I. fee deposited receipt.

When a Firm is shortlisted it does not guarantee that a firm will get order.

Bidder should sign all the relevant documents along with EOI documents and should be submitted with the technical bid.

Time of completion of the work is 10 Days.

Interested bidders must have to visit the site and discussed with the undersign about the requirement before participating in the E.O.I.

## **Declaration**

1. I declare that all the terms and conditions stated in the Notice Inviting E.O.I. are acceptable to me/us and I/We shall abide by the same in case the contract is awarded to me/us.
2. I/we understand that non-fulfilment and/or partly fulfilment of specification as made is liable for penalty as deemed fit and necessary by the University authority.
3. All the particulars furnished by me/us in the bid are true to the best of my/our knowledge.
4. I/We will also abide by the conditions that should be stipulated during the period of contract.
5. The decision of the authority will be accepted by me/us during and after the bid evaluation process, without any assigning reason thereof.
6. Stipulated time period for completion of the work would be as given in the tender.

Date:-

Signature of the bidder

Place:-

**Financial Bid**

<b>Sl. No</b>	<b>Particulars</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate in Rs.</b>	<b>Total in Rs.</b>
1	Stage decoration	each	1		
2	Floral decoration	each	1		
3	Sound and light system including D.G.	each	1		
4	Screen decoration inside the Auditorium hall including Stage	each	1		
5	Providing plastic chairs with cover on rent basis	each	1		
6	Providing wooden chairs for V.I.P. on rent basis	each	1		
7	Providing sofa sets on rent basis	each	1		
8	Providing fresh new red carpet on rent basis	Sq. ft	1		
9	Providing water dispenser with stand on rent basis	each	1		
10	Installation of Dust Bins 120 ltr with wheel parmanent	each	1		
11	Installation of Flex at the back side of the Stage	Sq. ft	1		
12	Installation of Flex at Photo Stand	Sq. ft	1		
13	Providing fresh new red carpet at photo stand	each	1		
14	Cleaning of the Auditorium hall	each	1		

**Signature of the bidder**